



Renuka Shikshan Prasarak Mandal's
RENUKA COLLEGE



Near Bank of India, Besa, Nagpur

Accredited with 'B' grade by NAAC, Bengaluru

Permanently Affiliated to RTM Nagpur University

Telephone No. 07103281455 Email: - renukamv.ngp@gmail.com

Website: www.renukacollege.org

President: - Shri Himanshu E Gedam

Principal: - Dr. JyotiPatil

Contact no. : 8149051026

Contact no. : - 9422807224


CRITERION I

Curricular Aspects


KEY INDICATOR 1.2:- ACADEMIC FLEXIBILITY

METRIC 1.2.1

Number of add on/Certificate/Value
added programs offered during last five
years


IQAC Coordinator
Renuka College,
Besa, Nagpur-37




Principal
Renuka College
BESA Near BOI Nagpur-37



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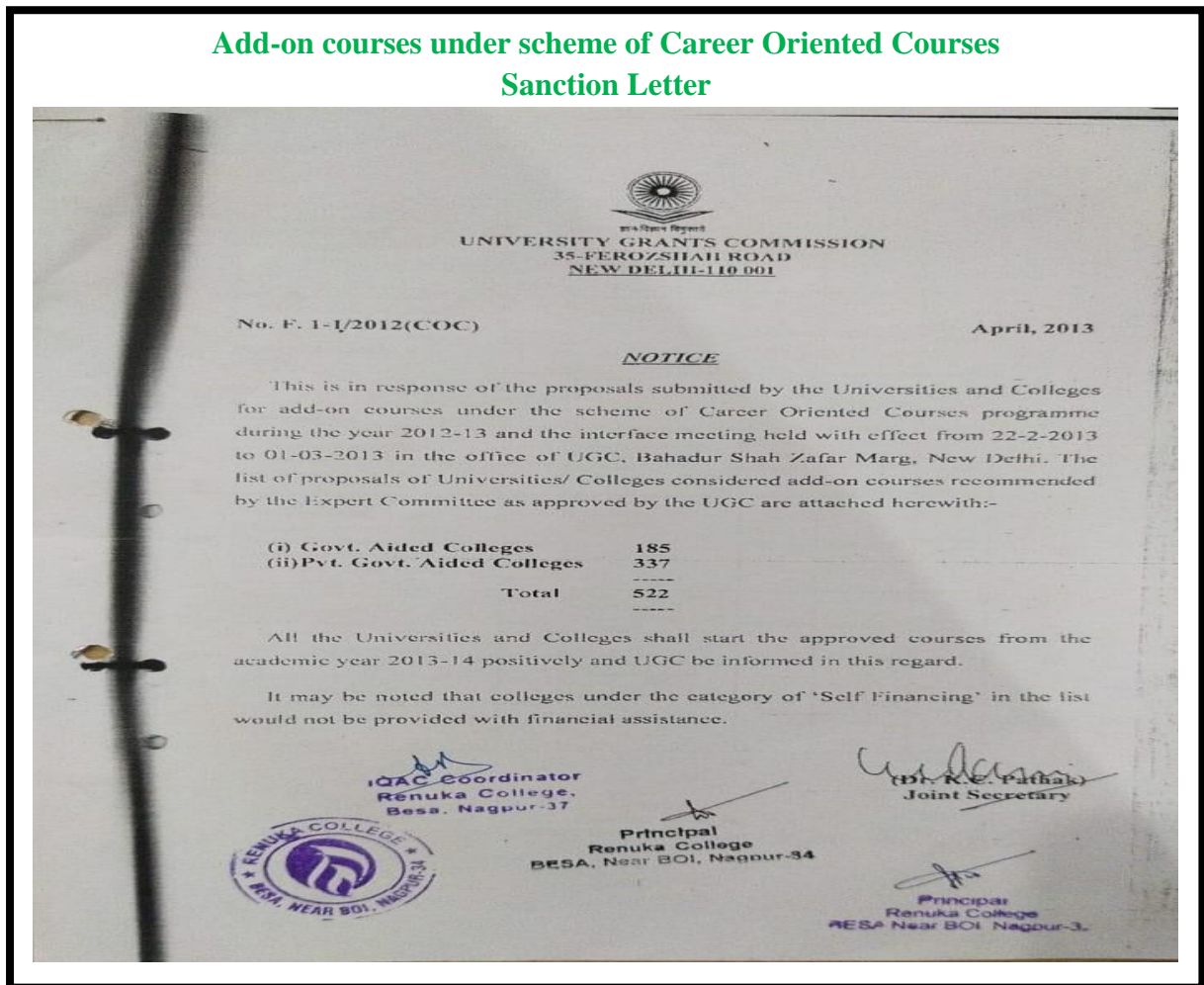
Contact no. : - 9422807224

1.2 ACADEMIC FLEXIBILITY

1.2.1 : Number of add on/Certificate/Value added programs offered during last five years


Basics of Computer (Diploma Course -2017-18)

Add-on courses under scheme of Career Oriented Courses Sanction Letter




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Add-on courses under scheme of Career Oriented Courses Sanction Letter

NO 422/18/2018(COC)

129	442	Renuka Kala Mahavidyalaya, Besa, Near Bank of India, Dist. Nagpur, Maharashtra- 440034	West	Arts/Social Science 1. Communication Skills and Personality Development Science Basic Computer	1.	17.00 lakh	15,30,000/-	Pvt. Govt. Aided
130	443	Mahatma Gandhi Shikshan Mandal's Arts, Science & Commerce College, Chopda, Tal: Chopda, Dist. Jalgaon, State Maharashtra, Pin-425107	West	Commerce 1. E- Commerce		7.00 lakh	6,30,000/-	Pvt. Govt. Aided
131	444	S.S.V.P.S.'s Sanstha's L.K. Dr. P.R. Ghogray Science College, Dist. Dhule-424005 (Maharashtra)	West	Science Computer Application	1.	10.00 lakh	9,00,000/-	Pvt. Govt. Aided
132	448	Dr. Annasaheb G.D. Bendale Mahila Mahavidyalaya, Jalgaon (M.S.), Dist. Jalgaon, Maharashtra- 425001	West	Arts/Social Science 1. Beauty Therapy and Hair dressing Science Animation	1.	17.00 lakh	15,30,000/-	Pvt. Govt. Aided
133	449	C.E. Society's Bhagirathibai Purnapatre Arts, Sitabai Mangilal Agrawal Science, Kastrubai Khandu Chaudhary Commerce College, Chalisgaon, Dist. Algaon, Maharashtra- 424101	West	Arts/Social Science 1. Guidance and Counselling		7.00 lakh	6,30,000/-	Pvt. Govt. Aided
134	451	Kisan Vidya Prasarak Sansthas, Kisan Arts Commerce and Science College, Parola, Dist. Jalgaon-425111 (Maharashtra)	West	Arts/Social Science 1. Business Communication skills in English		7.00 lakh	6,30,000/-	Pvt. Govt. Aided
135	452	A.S. Mandal's Arts & Commerce College Trust's C.H.C. Arts, S.G.P. Commerce & B.B.J.P. Science College, Taloda, Dist. Nandurbar- 425413 (Maharashtra)	West	Arts/ Social Science 1. Spoken English and Personality Development Science Bee Keeping	1.	17.00 lakh	15,30,000/-	Pvt. Govt. Aided

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Basics of Computer (Diploma Course -2017-18)

Permission Letter

RENUKA SHIKSHAN PRASARAK MANDAL'S
RENUKA COLLEGE
Manewada Road, Besa, Near Bank of India, Nagpur

Telephone No. 0712-2700990 Email :- renukamv.ngp@gmail.com Website: www.renuakollege.org
President :- Shri Eknath H. Gedam Principal:- Dr. Jyoti Patil
Contact no. :- 9881170680 Contact no. :- 9422807224
Ref no:RM/ UGC /BCUD / 1933 /14 Dated: 28/11/2014

To:

The Director,
BCUD, RTM Nagpur University,
Amravati Road, University Campus,
Nagpur (MS)

Sub: Furnishing information regarding release of grants for Add-on-courses under Career Oriented Courses
Ref: 1. UGC sanction letter No.F-4-314/2013(COFC) dt 15/09/14
2. Our office letter no RM/UGC-COP/compliance/1768/14 dt 27/03/14

Res Sir,

With reference to UGC letter cited above, I am furnishing herewith the details as per requirements regarding the two add-on courses sanctioned by the UGC.

1. Basics of Computer
2. Communication Skills and Personality Development

Seed money sanctioned: INR17,00,000/-
Amount Released: INR 15,30,000/-

I wish to bring to kind notice that these courses are being conducted from the session 2013-14. I'm herewith attaching the syllabi of both the courses which was sent to the UGC as well as Academic section of RTM Nagpur University for your kind perusal.
Thanking you in anticipation

Yours faithfully,
Principal
(Dr. Jyoti Patil)
Renuka College
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1. UGC Letter of sanction
2. Syllabi of both the courses

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28/11/2014

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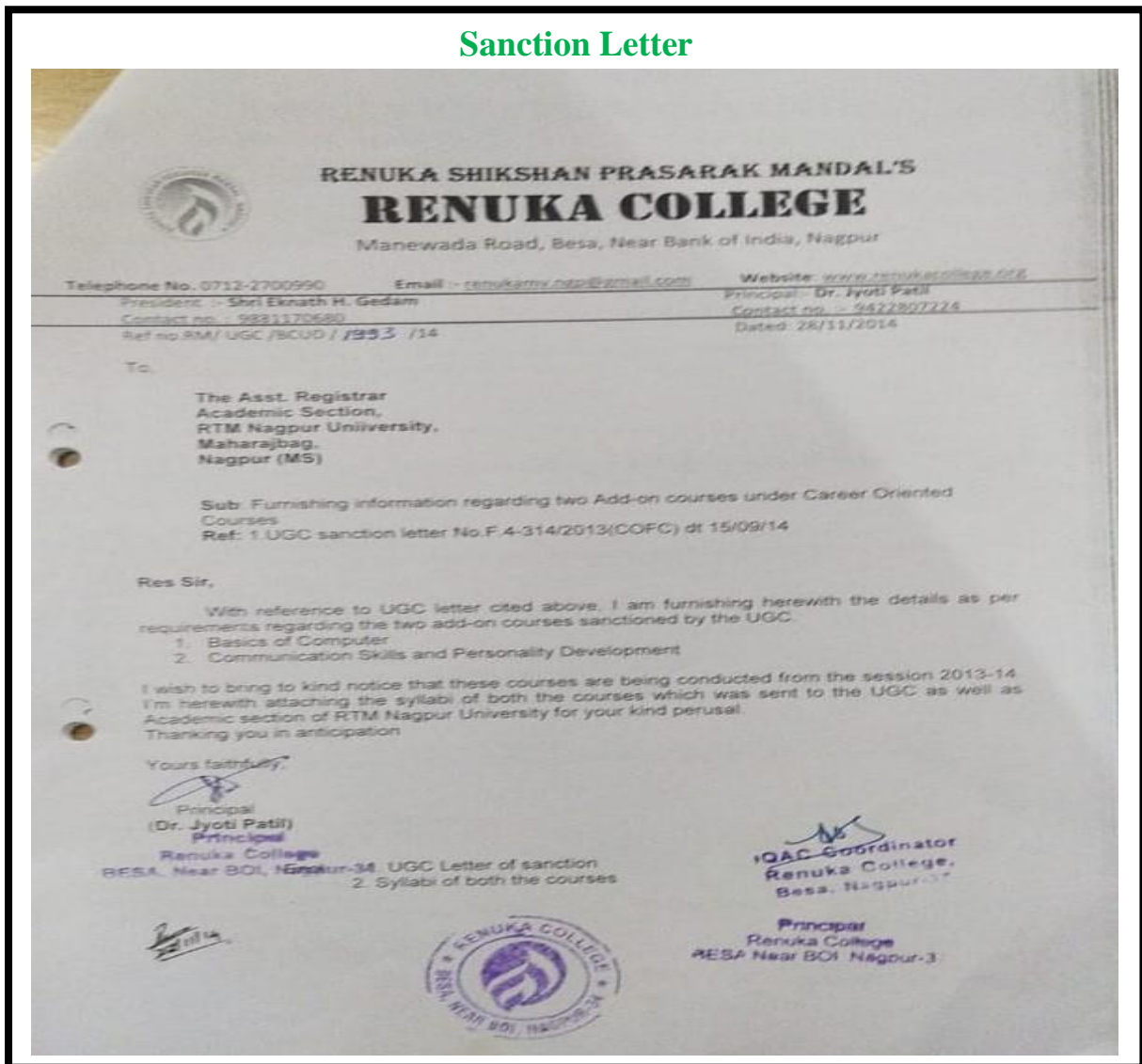
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Basics of Computer (Diploma Course -2017-18)

Sanction Letter



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Basics of Computer (Diploma Course -2017-18)

Notice

दिनांक : 19/07/2017

सूचना

महाविद्यालयातील सर्व विद्यार्थ्यांना सचित करण्यात येते की, महाविद्यालयात विश्वविद्यालय अनुदान आयोग (UGC) द्वारा पुरस्कृत

1. Basics of Computer
2. Communication Skill & Personality Development

या दोन अभ्यासक्रमाचे वर्ग दिनांक 1 ऑगस्ट 2017 पासून सुरू होत आहे. ज्या विद्यार्थ्यांना या अभ्यासक्रमात प्रवेश घ्यावयाचा आहे त्यांनी आपली नावे दिनांक 21 ऑगस्ट पर्यंत प्रा. अतुल महाजन व डॉ. संतोष मेंडेकर यांच्याकडे नांदवावी.

डॉ. अतुल महाजन
समन्वयक, Basics of Computer

डॉ. संतोष मेंडेकर
समन्वयक, Communication Skill
& Personality Development

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Basics of Computer (Diploma Course -2017-18)

Syllabus

 **Renuka Kala Mahavidyalaya**
Adm. Off.: Luv-kush Nagar, Manewada ring road, Nagpur
Campus: Besa, Near Bank of India, Manewada Road, Nagpur
Telephone No. 2700990 Email:- renukamv.ngp@gmail.com Website: www.renuka.college.org

President :- Shri Eknath H. Gedam Contact no. :- 9881170680
Principal :- Dr. Jyoti Patil Contact no :- 9422807224

Communication Skill and Personality Development
Diploma Course (Credits 20)

Unit-I. Barriers to communication. (Credits 4)

- Physical Barrier.
- Organizational Barrier.
- Psychological Barrier.

Unit-II. Listening: (Credits 4)

- Difference between listening & hearing
- The listening process.

Unit-III. Type of listening. (Credits 4)

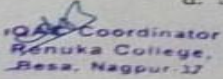
- Passive.
- Marginal.
- Projective.
- Sensitive / Empathetic.
- Active.

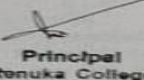
Unit-IV. Essentials for good listening. (Credits 4)


- Blocks to effective listening.
- Presentation skills:-
Seven steps to successful presentation.
Body Language.


Practical : (Credits 8)

- Writing Newspaper Report
 - My first journey by train.
 - A visit to the hospital
 - My first day in college.
 - Social gathering held in my college.


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BESA, Near BOI, Nagpur-34


Principal
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BESA Near BOI Nagpur-3




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UGC Granted Career Oriented Course Basics of Computer Diploma Course Session : 2017-18 REPORT

Academic Year	2017-18
Name of Activity	UGC Granted Career Oriented Course Basics of Computer (Diploma Course)
Course Co-ordinator	Dr. Atul M. Mahajan
Date of Activity	1 st Aug. 2017 to 31 st Oct. 2017
Organized by	Renuka College, Nagpur
Number of Student	14
Brief Report	UGC Granted Career Oriented Course on Basics of Computer (Diploma Course) was organized by Renuka College, Nagpur in the session 2017-18. A total of 14 students registered in this course. This course was conducted from 1st August to 31st October 2017 (Three Month). 60 + 25 + 15 = 100 marks (Exam + Practical + Viva) were the structure of the course. Finally, the students completed the course and passed the examination and were awarded certificates by the Principal Dr. JyojiPatil.


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UGC Granted Career Oriented Course Basics of Computer (Diploma Course) Session : 2017-18

Programme Outcome-

1. Students will appreciate how to improve our lives and our world.
2. Students will be able to defend their own points of view.
3. Basics of computer have gone on to employment in a range of professional roles in both business and public sectors ,such as banking, National governments in many parts of the world, Organizations and development agencies, non- governmental organizations etc.
4. To provide conducive atmosphere to the students.
5. To give ample practices to get proficiency in Computer.
6. To groom the personality of the students.
7. To develop the soft skills of the students.
8. To make them competent in Computer so as to help them to pursue higher studies
9. To develop their overall personality for better catering to the real life situations.
10. To make them fit for employability.


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Basics of Computer (Diploma Course -2017-18)

Results Sheet

RENUKA COLLEGE
Besa, Near Bank of India, Nagpur.


**Report of the Candidates in Basics of Computer
Diploma Course**
(Career Orientation Courses Under UGC Scheme)
(2017-18)

Sr. No	Name of the Students	Theory Marks out of 60	Practical Marks out of 25	Viva Marks out of 15	Total score out of 100	Grade	Result
1	Ku. Vishakha R. Ramteke	40	13	10	63	A	PASS
2	Ku. Urvashi D. Shende	40	15	10	65	A	PASS
3	Ku. Roshni R. Nagdeve	39	18	11	68	A	PASS
4	Ku. Rashmi V. Gupta	35	16	10	61	A	PASS
5	Ku. Pranali V. Tonge	40	15	10	65	A	PASS
6	Ku. Pooja R. Dhawle	35	15	10	60	A	PASS
7	Ku. Nainita S. Gaurkar	40	15	10	65	A	PASS
8	Ku. Himani G. Neware	40	16	13	69	A	PASS
9	Ku. Arti R. Warkhede	40	19	12	71	A	PASS
10	Ku. Ankita P. Gajbhiye	37	18	10	65	A	PASS
11	Ku. Sonali R. Lakade	40	16	10	66	A	PASS
12	Mr. Sachar R. Bhongade	38	17	12	67	A	PASS
13	Mr. Sagar S. Parosiya	42	18	11	71	A	PASS
14	Ku. Manisha R. Binzade	39	16	12	67	A	PASS



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 Course Co-ordinator
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 Principal
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 Besa, Nagpur
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Attendance Sheet (September – 2017)

Sr. No.	Add. No.	Name	Concession	Date of Add.	Date of Birth	Month <u>Sept-17</u> Year																	Total Attendance											
						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17												
		ku. Vishakha R. Ramteke				P	A	P	P	P	P	P	P	P	P	P	P	P	A	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
		ku. Urvashi D. Shende				P	P	P	P	A	P	D	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P	D				
		ku. Roshani R. Nagdeve				P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A				
		ku. Rashmi V. Gupta				P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A				
		ku. Pranali V. Tonge				P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A				
		ku. Penja R. Dhaule				A	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A				
		ku. Nainita S. Gaurkar				A	P	P	P	A	A	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	A	P	P	A				
		ku. Himani G. Newate				P	P	P	A	A	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	A				
		ku. Ash R. Warkhede				A	A	P	P	P	P	A	P	A	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	A				
		ku. Anshika P. Gajbhiye				P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A				
		ku. Sonali R. Lakade				P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A				
		MR. Sanchay R. Bhargade				P	A	P	P	P	P	A	P	P	A	P	P	A	P	A	P	P	P	A	P	P	P	A	P	A				
		MR. Sagar S. Patasiya				A	A	P	P	P	P	P	A	P	A	P	P	P	P	P	P	P	A	P	P	P	A	P	P	P				
		ku. Manisha P. Binzode				P	P	P	A	A	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P				

Principal
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ASS. Professor
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Besa near BOI, Nagpur-37

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